

ಚಾಮುಂಡೇಶ್ವರಿ ವಿದ್ಯುತ್ ಸರಬರಾಜು
ನಿಗಮ ನಿಯಮಿತ

(ಕರ್ನಾಟಕ ಸರ್ಕಾರದ ಸ್ವಾಮ್ಯಕ್ಕೆ ಒಳಪಟ್ಟಿದೆ)

ನಿಗಮ ಕಾರ್ಯಾಲಯ,

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CHAMUNDESHWARI ELECTRICITY
SUPPLY CORPORATION LIMITED

(A Government of Karnataka Undertaking)

Corporate Office,

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projectscesc@gmail.com

Company Identity Number[CIN]: U40109KA2004SGC035177

Sub: Go-live of E-Office application in all sections in Corporate Office.

Ref: 1. Letter from Energy Department No: EN 62 CORD 2019 dtd: 26-04-2019

2. MD, CESC approval dtd 09-06-2022

3. T.O OM No: CESC/Training/01/12/2022-23/8301 Dtd: 18.07.2022

4. MD, CESC approval dtd 16.08.2022

Preamble:

1. Energy Department vide its letter cited under ref(1) informed that E-Office application for their file movement is been implemented and had further informed all other ESCOMs to contact NIC E-Governance for adopting the same for file movement and to use E-Office application for future letter correspondences with the Energy Department.
2. The implementation of E-Office was approved vide ref (2) and NIC E-mail IDs were created for all the users of Corporate Office. Continuation to this, training to use E-Office was organized to all the users of Corporate office vide ref (3).
3. The prerequisites for implementation are completed and the E-Office application is ready for implementation at Corporate Office..

Hence this order,

OFFICIAL MEMORANDUM

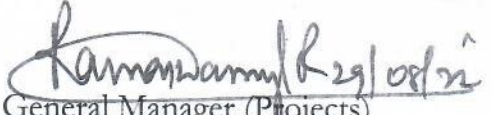
No: CESC/GM(Proj)/DGM(TL) /AGM(TL-1)/M(TL-7)/2022-23/

Date: 29 AUG 2022

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The E-Office application developed by NIC E-Governance is declared Go-live w.e.f 01.09.2022 across all sections of CESC Corporate Office. Training to all the officers was also provided on 19.07.2022 and 20.07.2022. Wireless network for KSWAN is set up and can be accessed through SSID KSWAN1 to KSWAN16 depending on the signal availability. Manager, Tracklead-7 @ 9480837543 may be contacted to configure the password for accessing this network.

Hence it is directed to use the E-Office Application for file movement compulsorily. Hands-on manual for e-office procedure is available in CESC website for further reference.


General Manager (Projects)
CESC, Mysuru

Copy for information to :

1. The Project Director, Centre for E-Governance, E-Administrative Centre, BMTC-TTMC, 2nd Floor, B-block, Shanthinagar, Bengaluru - 560 025.
2. Chief General Manager, Internal Audit, Corporate Office, CESC Mysore.
3. All the General Managers of Corporate Office, CESC, Mysore.
4. All the Officers/Staff of Corporate office CESC, Mysore.
5. PS to ACS, Energy Department, Vikasa Sudha, Bengaluru – 560 001 to bring to the kind notice of Hon'ble ACS.
6. PS/TA to MD/DT/CFO, CESC to place it before MD/DT/CFO to bring to the kind notice of Hon'ble MD/DT/CFO.
7. MIS Section to publish the Circular and the hands on manual in the website MF/OC.